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TOWN OF NORWAY
FY25 -2024/2025 TOWN MEETING WARRANT
(Covering the period 7/1/2024- 6/30/2025)

State of Maine
County of Oxford
To: Jeffrey Campbell, Interim Town Manager

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Norway, in said County, qualified by law to vote in the Town of Norway, to meet at the Norway Fire Station, in said Town on Tuesday the eleventh day (11th) of June AD 2024 at 7:45am to act on articles numbered 1 through 2 and to notify and warn said voters to meet at the Oxford Hills High School forum on Monday the seventeenth day (17th) of June, AD, 2024 at 7:00 pm, then and there to act on articles 3 through 42.

ARTICLE 1: To **choose a Moderator** to preside at said meeting.

ARTICLE 2: To **elect all necessary Town Officers** as are required to be elected by Secret Ballot (M.S.R.S., T30, S2061).

ARTICLE 3: To see if the voters wish to appropriate **\$18,051.36 from the Town's undesignated unrestricted fund balance to cover budget shortfall for FY23** (*General Liability \$8,875.00 and Worker's Comp \$9,176.36*) Insurance Department due to an unexpected premium increase after the budget was voted and approved. The Worker's Comp is due to employee injuries.

ARTICLE 4: To see if the Town will vote to set dates when 2024/2025 **taxes will become due**, when interest will be due and what rate will be charged.

- Select-board recommends: **FIRST HALF TAXES DUE NOVEMBER 15, 2024, SECOND HALF DUE MAY 16, 2025. INTEREST WILL BE CHARGED AT A RATE OF 8.5%. INTEREST NOT CHARGED TO THOSE WHO SUCCESSFULLY MAKE ALL TAX CLUB PAYMENTS.**

ARTICLE 5: To see if the town will vote to set the **interest rates to be paid by the town** on abated taxes pursuant to 36 MRSA section 506-A **A RATE OF 8.5%. State determined.**

ARTICLE 6: Shall the Town of Norway (the "Town"): **(1) approve** a capital project consisting of road repaving, reconstruction, improvement and repair of Crockett Ridge Rd. bridge, Emerson Rd. culvert, Nevers Ave., Dean Ave. Radcliffe St., Pikes Hill, Paris Street, Crockett Ridge Rd., Lee St., Crescent St. Carter St., Pleasant St. Ashton Rd.,

Stevens St., Maple St. Yagger Rd. Round the Pond Rd., Country Club Rd., Parsons Rd. and other ways yet to be determined, including engineering and design costs, transaction costs and other expenses reasonably related thereto (the "Project"); (2) **appropriate** the sum of \$1,500,000, plus any additional premium, to provide for the costs of the Project; (3) **authorize** the Town Chief Financial Officer and the Chair of the Select Board to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$1,500,000, plus any additional premium, to fund the Project; and (4) **delegate** to the Chief Financial Officer and the Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

1. TOTAL BOND INDEBTEDNESS

a. Bonds outstanding and unpaid:	\$ 480,000
b. Bonds authorized and unissued:	\$ 0
c. Maximum amount to be issued if approved:	\$ 1,500,000

2. COSTS

At an estimated maximum interest rate of 3.0% for a five (5) year maturity, the estimated cost of this bond will be:

Principal	\$ 1,500,000
Interest	\$ 117,182.15
Total:	\$ 1,617,182.15

3. VALIDITY

The validity of the bonds and the voter's ratification of the bonds may not be affected by any error in the above estimates. If the actual amount of the total debt service varies from the estimates, the ratification by the voters nevertheless conclusive, and the validity of the bond issue is not affected by reason of the variance.


Town Chief Financial Officer

ARTICLE 7: To see if the Town will vote to raise and appropriate **\$637,412** for **Administration** as recommended by the select-board and budget committee. (2023-2024 appropriation \$596,050). *Increase in wages/benefits, and postage.*

ARTICLE 8: To see if the Town will vote to raise and appropriate **\$59,651** for the **Municipal Complex** as recommended by the select-board and budget committee. (2023-

2024 appropriation \$50,337). Increase in cost of building maintenance, heat and electricity.

ARTICLE 9: To see if the voters will authorize the select-board to **accept donations, grants and property** offered to the town when they deem them to be in the town's best interest and to authorize the select-board to agree to terms and conditions that may be set as conditions of the acceptance and to appropriate and expend any accepted funds for the purposes stipulated.

ARTICLE 10: To see if the Town will vote to raise and appropriate **\$106,563 for Planning and Enforcement** as recommended by the select-board and budget committee. *(2023-2024 appropriation \$104,839). Increase in wages/benefits, and planning board stipend.*

ARTICLE 11: To see if the Town will vote to raise and appropriate **\$1,215,472 for the Police Department** as recommended by the select-board and budget committee *(2023-2024 appropriation \$1,015,101). Increase in wages/benefits (9 staff), training, yearly licensing fees, fuel and vehicle maintenance.*

ARTICLE 12: To see if the Town will vote to raise and appropriate **\$352,426 for the Fire Department** as recommended by the select-board and budget committee *(2023-2024 appropriation \$324,370). Increase in wages, maintenance and protective clothing.*

ARTICLE 13: To see if the Town will vote to raise and appropriate **\$189,600 for Utilities** as recommended by the select-board and budget committee. *(2023-2024 appropriation \$170,937). Increase in electricity costs.*

ARTICLE 14: Shall the Town appropriate up to **\$260,000** from the **undesignated fund balance** to fund/purchase:

\$50,000 to the Plow Truck Reserve Account as recommended by the select-board and budget committee. (2023-2024 appropriation \$50,000).

\$50,000 to the Revaluation Reserve Account as recommended by the select-board and budget committee. (2023-2024 appropriation \$50,000).

\$10,000 to the Accrued Liabilities Reserve Account as recommended by the select-board and budget committee. (2023-2024 appropriation \$25,000).

\$150,000 to fund the future improvements to Paris Street in partnership with MDOT. (2023-2024 appropriation \$300,000).

ARTICLE 15: To see if the Town will vote to raise and appropriate **\$250,000 for Insurance** as recommended by the select-board and budget committee. *(2023-2024 appropriation \$204,000). Increase in Workers Compensation and General Liability insurance.*

ARTICLE 16: To see if the Town will vote to raise and appropriate **\$17,751 for Animal Control** as recommended by the select-board and budget committee. *(2023-2024 appropriation \$17,512). Increase from Responsible Pet Care Rates.*

ARTICLE 17: To see if the Town will vote to raise and appropriate **\$1,354,018 for Highways and Public Works** as recommended by the select-board and budget committee. (2023-2024) *appropriation \$1,132,097). Increase in wages, health insurance, maintenance and fuel (9 staff).*

ARTICLE 18: To see if the town will authorize the municipal officers to make final determination regarding the **closing or opening of roads to winter maintenance** pursuant to 23 MRSA section 2953.

ARTICLE 19: To see if the voters will allow the select-board to **dispose of vehicles and equipment no longer needed** by public bid, auction, trade or donation and use the proceeds for new or used equipment of benefit to the town as decided by the select-board.

ARTICLE 20: To see if the Town will vote to raise, appropriate and expend the following sums for the following purposes for the **Capital Budget for Projects and Reserves** as recommended by the select-board and budget committee.

Capital Projects:

- **\$325,000 for In-Town and Rural (non-sewer/water) Road Improvements Projects.** (2023-2024 *appropriation \$300,000). Increase in material costs*

Sub Total Capital: \$325,000

Capital Reserves for future Projects and or Purchases:

- **\$2,500 for GIS mapping** (2023-2024 *appropriation \$2,500).*
- **\$65,000 for the Highway Truck/Plow Gear Replacement** (2023-2024 *appropriation \$50,000).*
- **\$40,000 for the Highway Equipment** (to fund the eventual replacement of the grader, loaders, sweeper and trackless, etc.) (2023-2024 *appropriation \$40,000).*
- **\$5,000 for the Sidewalk /Traffic Safety** (2023-2024 *appropriation \$5,000).*
- **\$30,000 for the Bridges & Large Culverts** (2023-2024 *appropriation \$25,000).*
- **\$5,000 for the Repair and Replacement of Computers, Software, Office Furniture and Equipment** (2023-2024 *appropriation \$5,000).*
- **\$5,000 for Repairs and Updates to the Municipal Building Complex** (2023-2024 *appropriation \$5,000).*
- **\$4,000 for the Eventual Repair and or Replacement to the Opera House Clock Tower Roof** (2023-2024 *appropriations \$5,000).*
- **\$2,500 for Tree Pruning, Tree Replacement and Removal** (2023-2024 *appropriations \$2,500).*
- **\$65,000 for the Fire Department Fire Truck Account** (2023-2024 *appropriations \$50,000).*
- **\$10,000 for Fire Department Equipment** (2023-2024 *appropriations \$10,000).*
- **\$3,500 for Cemetery Repairs** (2023-2024 *appropriations \$3,500).*

- **\$3,000 for Parking Lots, Playgrounds and Parks** (2023-2024 appropriations \$3,000).
- **\$2,500 for Dangerous Buildings** (2023-2024 appropriations \$2,500).
- **\$2,500 for Community & Economic Development** (2023-2024 appropriations \$2,500).
- **\$20,000 for Future Town Re-valuation** (2023-2024 appropriations \$20,000).
- **\$3,000 for replacement and or repairs to vehicles for Code, Admin and Recreation departments.** (2023-2024 appropriations \$3,000).
- **\$7,500 for Police department repair/ replacement of equipment.** (2023-2024 appropriations \$7,500).
- **\$1,000 Advertisement/Recruitment.** (current reserve \$2,601)
- **\$1,000 Municipal Sign.** (new reserve item)

Sub Total Capital Reserves \$278,000

Total for Capital Projects & Reserves \$603,000 (2023-2024 appropriations \$542,000).

ARTICLE 21: To see if the Town will vote to raise and appropriate **\$481,609 for Debt Service** as recommended by the select-board and budget committee (2023-2024 appropriation \$481,609).

ARTICLE 22: To see if the town will vote to authorize the select-board to **assign fund balance at year end**, or from time to time during the year, for ongoing projects or to carry over any appropriated but unexpended funds, provided that the funds are used for the same purpose as originally appropriated.

ARTICLE 23: To see if the Town will vote to raise and appropriate **\$590,830 for the Town's share of the operating cost of Norway/Paris Solid Waste, Inc.** as recommended by the select-board and budget committee. (2023-2024 appropriation \$477,200 as well as additional \$50,000 that required a special town meeting). Norway Paris Solid Waste has requested \$1,181,660 in total from both Towns. Approved agreement between Norway and Paris is both Town's pay a 50/50 share. $\$1,181,660 \div 2 = \$590,830$ or 50%.

ARTICLE 24: To see if the Town will vote to raise and appropriate **\$27,928 for Cemeteries** as recommended by the select-board and budget committee. (2023-2024 appropriation \$21,402). Increase in wages and benefits.

ARTICLE 25: To see if the Town will vote to raise and appropriate **\$30,098 for General Assistance** as recommended by the select-board and budget committee (2023-2024 appropriation \$28,863). Staff wages and Health Insurance increase.

ARTICLE 26: To see if the Town will vote to raise and appropriate **\$25,000 for donations to Provider Agencies** as recommended by the select-board and budget committee (2023-2024 appropriation \$25,000).

ARTICLE 27: To see if the Town will vote to raise and appropriate **\$373,903 for the Norway Library** as recommended by the select-board and budget committee (2023-2024 appropriation \$355,595). *Increase in wages and benefits (6 staff), electricity, and fuel.*

ARTICLE 28: To see if the town will appropriate **\$70,000 from the income of the Fred and Laura Sanborn Trust Fund**, now on deposit in a Trust Fund account (estimated \$1,516,663 principal balance) in order to fund as recommended by the select-board and budget committee: \$70,000 for Recreation, (2023-2024 appropriation, \$70,000 for Recreation).

ARTICLE 29: To see if the Town will **appropriate \$244,926 for Parks and Recreation** as recommended by the select-board and budget committee funded from \$4,000 from snowmobile registrations for snowmobile trail maintenance, \$8,500 from Rec. program registrations, \$70,000 from the Sanborn Trust, leaving a balance to be raised of \$162,426 from property taxes. (2023-2024 \$160,685 for Parks and Recreation as recommended by the select-board and budget committee, funded from \$4,000 from snowmobile registrations \$6,850 from program registrations, \$70,000 from the Sanborn Trust, and \$79,834 raised from property taxes). *Increase for additional position.*

ARTICLE 30: To raise and appropriate **\$27,225 for Community Development to support: The Lakes Association of Norway for \$14,000, Norway Downtown for \$11,000, Norway Historic Society for \$2,000 and \$225 for dues to the Oxford Hills Chamber of Commerce** as recommended by the select-board and budget committee (2023-2024 appropriation \$25,225 - \$12,000 for the Lakes Association, \$2,000 for the Norway Historical Society, \$12,000 for Norway Downtown and \$225.00 annual dues to the Oxford Hills Chamber of Commerce).

ARTICLE 31: Shall the Town of Norway **appropriate franchise fees** received from *Time-Warner* (or its successor) **estimated at \$48,500** to the **Community Development and Preservation** account for the **operation of the & Norway/Paris Cable TV** for the period of one year as recommended by the select-board and budget committee. (2023-2024 appropriation \$48,500).

ARTICLE 32: To see if the Voters wish to amend the **Building Code Ordinance**

ARTICLE 33: To see if the Voters wish to amend the **Site Plan Review Ordinance.**

ARTICLE 34: To see if the Voters wish to amend the **Shoreland Zone Ordinance.**

ARTICLE 35: To see if the Voters wish to amend the **Subdivision Ordinance.**

ARTICLE 36: To see if the Voters wish to adopt the **Sign Ordinance.**

ARTICLE 37: To see if the town will vote to authorize the tax collector or treasurer to **accept prepayments of taxes** not yet committed pursuant to 36 MRSA sections 506.

ARTICLE 38: To see if the town will authorize the select-board to **borrow from the town's reserve funds and savings accounts** if necessary (at an interest rate equal to the

amount being received when the funds are transferred) in anticipation of taxes in order to reduce legal and bank costs for tax anticipation borrowing.




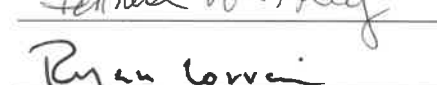
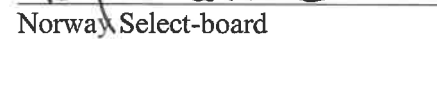
ARTICLE 39: To see if the Town will vote to authorize the Select-board to **appoint a Budget Committee**, said members of this committee to serve one year without pay.

ARTICLE 40: To see if the Town will vote to authorize the Select-board, on behalf of the Town, to sell and **dispose of any real estate acquired** by the Town for non-payment of taxes thereon, on such terms as the board may deem advisable and to execute quit claim deeds for such property. "Except that the Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s)."

ARTICLE 41: To see if the Town will vote to have **\$1,761,200 in anticipated revenues deducted from the 2024/2025 appropriations** for the purpose of reducing the tax levy. As recommended by the select-board and budget committee (This is a gross sum that also includes revenues that were previously voted in other warrant articles). (2023-2024 appropriation \$2,181.850).

ARTICLE 42: To see if the voters will vote to **exceed the property tax levy** limit and make it be equal to the amount actually levied for the Town of Norway this year and establish this as the base in calculating next year's limit.

Given under our hands this 2nd day of May, AD, 2024

	_____ Russell Newcomb, Chair
	_____ Danielle Wadsworth
	_____ Sarah Carter
	_____ Dennise Whitley
	_____ Ryan Lorrain

Norway Select-board

