



Norway Maine

Community, Culture, History, Recreation

Mission Statement:

*Norway aims to remain a **beautiful, rural, and resilient Maine town** with a thriving historic downtown that supports commerce, arts, recreation, and community life. The town encourages **moderate population and commercial growth**, protects natural resources, and values communication access for all residents. It seeks to preserve and enhance the downtown as a center of commerce and community, expand recreation and social events, and ensure public services are trusted and well-delivered.*

Town of Norway Proposal Form

Program _____ **Date (s):** _____

Season: _____

Targeted Audience: _____

Requested By: _____

Requesting entity Norway based? Yes ____ No ____

If No where is the entity based: _____

What need (s) does this program address?

Program Description:

Program Goal:

Program Objective (Outcome based. Who is involved, What will be accomplished, How will it be accomplished, When will it be accomplished):

[Type here]

How does this program address the Town's comprehensive plan strategy? *(Economic Development, Natural Resources, Recreation, Cultural, Sustainability, Public Benefit, Historical, Transportation.)*

Economic Development:

Natural Resources:

Recreation:

Cultural:

Sustainability:

Public Facilities and Services:

Historical:

Transportation:

Safety/Risk Management (Are there issues that could arise due to the type of program?)

Programming Promotion:

☐ Flyers ☐ Community Outreach ☐ Town Website

☐ Press Release ☐ Agency Contact ☐ Social Media

☐ Email Subscribers ☐ Other: _____

Town Approval Needed:

Requesting Police Detail: Yes _____ No _____ Approved: _____

Requesting Fire Detail: Yes _____ No _____ Approved: _____

[Type here]

Other: (i.e. Road closures, decorating town property/natural resources): _____

Depending on request, may require Selectboard approval.

Approved: _____

Proposed Budget: _____

Requesting Town Funding/Resources : Yes ____ No ____ (The Town typically does not have funding available.)

Amount Requesting: _____ Approved: _____

*****Required Insurance Coverage :** \$300,000 total per accident for bodily injury, and \$100,000 for property damage per accident. If applicable depending on proposal request.

Fee: _____ (Non-Norway based organizations may be assessed a fee.)

Proposer Contact :

Name: _____

Phone: _____ Email: _____

*****Reminder, Final Approval may need will go through the Select Board depending on request.**

Town Reply Only

If Yes, Approved: _____ Date: _____ By: _____

Conditions of Approval, if any:

If No, Reason for Denial:

Town Manager's Signature: _____ **Date Approved:** _____

Comments:
